

Agenda

SUTTER COUNTY BOARD OF EDUCATION

Regular Meeting

Wednesday, May 9, 2018 - 5:30 p.m.
Sutter County Superintendent of Schools Office
970 Klamath Lane – Board Room
Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website at www.sutter.k12.ca.us.

5:30 p.m.

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

Victoria Lachance, President
Jim Richmond, Vice President
Karm Bains, Member
June McJunkin, Member
Ron Turner, Member

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. *The California Government Code, Section 54954.2 (a)(2) states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."* At the discretion of the Board president, time limits may be imposed upon such presentations.

5.0 Approve Minutes of the April 11, 2018, Regular Meeting
[Action Item]

The minutes of the April 11, 2018, Regular Meeting of the Sutter County Board of Education are presented for approval.

6.0 Adoption of Resolution No. 17-18-VI to Conditionally Approve the AeroSTEM Charter School Petition – Dr. Baljinder Dhillon
[Action Item]

This item is being placed on the agenda to request the Board take action to conditionally approve the AeroSTEM Academy Charter School petition submitted March 23, 2018, by the AeroSTEM Academy Charter School following the denial by the Yuba City Unified School District on March 13, 2018. On April 11, 2018, the Board held a public hearing on the provisions of the charter pursuant to Education Code Section 47605(b).

7.0 Adoption of Resolution No. 17-18-IV Specifications of the Election Order – Dr. Baljinder Dhillon – **[Action Item]**

Education Code section 5000 et seq. requires all Governing Board elections to be consolidated and all Governing Boards adopt a resolution specifying the date of the election and the purpose of the election.

8.0 Adoption of Resolution No. 17-18-V regarding Candidates' Statements and Tie Votes – Dr. Baljinder Dhillon **[Action Item]**

Pursuant to Education Code §5016, governing boards must establish which procedures to employ in the event of a tie vote and Elections Code §13307 states that before the nominating period opens, local agencies shall determine whether the cost of the Candidates' Statement shall be paid by the candidate or the local agency.

9.0 Business Services Report

9.1 Monthly Financial Report – April 2018 – Barbara Henderson

9.2 Investment Statement – March 2018 – Barbara Henderson

10.0 Quarterly Report on Williams/Valenzuela Uniform Complaints (January 1, 2018 – March 31, 2018) – Dr. Christine McCormick

Education Code 35186 requires the county superintendent to report on the number and nature of complaints filed for:

- 1) Textbooks and instructional materials
- 2) Teacher vacancies or mis-assignments
- 3) Facilities and conditions

There were no complaints filed during the period of January – March 2018.

11.0 First Reading – Board Bylaw – Dr. Baljinder Dhillon

The following Board Bylaw is being presented for a first reading:

BB 9270 – Conflict of Interest

- 12.0 The following policies are being presented for a second reading and Board approval - Dr. Christine McCormick [**Action Item**]

BP 6020 – Parent Involvement
B AR 6020 – Parent Involvement
BP 6143 – Courses of Studies
B AR 6143 – Courses of Studies

- 13.0 Position Reclassification – Increase over \$10,000
Barbara Henderson

Jeremy Boone – Network Support Specialist – IT Department

In accordance with Education Code 1302, the county superintendent of schools shall not increase (\$10,000) or more the salary or bonus of any employee of the county office of education unless the matter is brought to the attention of the county board of education for its discussion at a regularly scheduled public meeting of the county board of education.

- 14.0 Items from the Superintendent/Board

- 15.0 Adjournment

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Dr. Baljinder Dhillon, Superintendent, Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, CA 95993, at least three working days prior to any public meeting.

BOARD AGENDA ITEM: Approve Minutes of the April 11, 2018 Regular Board Meeting

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Maggie Nicoletti

Reports/Presentation

SUBMITTED BY:

Information

Dr. Baljinder Dhillon

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The minutes of the regular meeting of the Sutter County Board of Education held April 11, 2018, are presented for approval.

outlining the school and what it has to offer. Chris stated that half of the students that attend the academy live in Sutter County. Chris extended an invitation to the Board and the Superintendent to come and visit the school to observe and ask questions.

The following people addressed the Board in support of the charter petition:

- AeroSTEM Staff:
 - Kristina O'Brien
 - Les Sanders
 - Matthew Wilson
 - David McCreary
- Kevin Bonner – AeroSTEM Academy Board President
- Rikki Shaffer – Board Member – Business and CTE
- Ric Jens – Parent and STEM Industry
- Judah Heacock – Student
- Tiffany Chao – Student
- Jason Miller – Legal – Young, Minney and Corr, LLP
- Adolfo Mercado, California Charter Schools Association - Regional Representative

President Lachance gave the Board the opportunity to ask clarifying questions. Jim said it looked like a fantastic, exciting program; Vicky stated she would like to visit the school along with other Board Members; Karm went to visit last week and was very impressed. Karm further stated that this is a great opportunity for our community and he was very impressed with his hands on experience. He encouraged all Board Members to visit the site. Vicky asked where the school's location would be if the academy was in Sutter County. Chris stated they are in negotiations for a location at this time. Chris said that students spend three days a week in classroom instruction and the school has a strong independent study component. Ron asked if they could visit the airport and Les Sanders, AeroSTEM Instructor, said they could come by any time and that the aircraft is being built at the Sutter County Airport. Discussion continued regarding the aircraft that is being built by the students.

President Lachance asked for comments from the public.

Public Comments:

- Denise Zemko
- Mike Greer
- Gill Wright
- Louise Miller
- Cynthia Rachel

President Lachance thanked everyone for their comments and stated that the Board would be making a decision within the 60 day period. There

being no further comments from the public, President Lachance closed the Public Hearing at 6:45 p.m.

8.0 Business Services Report

8.1 Monthly Financial Report – March 2018

Aaron Heinz reviewed the Summary Report of Revenues, Expenditures and Changes in Fund Balance for the month of March 2018.

8.2 Sutter County Investment Statement – February 2018

Barbara Henderson reviewed the February 2017 Investment Statement. She stated we have a 1.71% return.

8.3 Donations

Barbara reviewed the donations made to SCSOS:

- Hilbers, Inc. donated \$100.00 for the Sutter County One Stop Transition Fair;
- Stromer Realty Company of California donated \$200.00 for the Sutter County One Stop Transition Fair; and
- Veronica Schoel donated \$50.00 for the Sutter County One Stop Transition Fair

9.0 The following policies are being presented for a first reading by the Sutter County Board of Education

Chris stated the parent involvement was really to correct language and be aligned with LCAP. Social science framework has moved forward for courses of study.

BP 6020 – Parent Involvement

B AR 6020 – Parent Involvement

BP 6143 – Courses of Studies

B AR 6143 – Courses of Studies

10.0 Items from the Superintendent/Board

Bal reported that today was the first day of our Strategic Planning Workshop and approximately 45 people attended; community members, educational leaders and the SCSOS Leadership Team. The Strategic Plan will help build the vision and mission for SCSOS for the next ten years. Bal reminded the Board that their presence is requested for the third day of the Strategic Planning Workshop, Friday, April 13th from 1:00 p.m. to 5:00 p.m.

Karm distributed invitations to the “Building Dedication Ceremony for the Didar S. Bains Child Care Center.”

11.0 Adjournment

A motion was made to adjourn the meeting at 6:53 p.m.

Motion: Karm Bains

Seconded: Jim Richmond

Action: Motion Carried

Ayes: 4 (Turner, Richmond, Bains and Lachance)

Noes: 0

Absent: 1 (McJunkin)

Abstain: 0

Agenda Item No. 6.0

BOARD AGENDA ITEM: Adoption of Resolution No. 17-18-VI to Conditionally Approve the AeroSTEM Charter School Petition

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Heather Edwards

Reports/Presentation

SUBMITTED BY:

Information

Dr. Baljinder Dhillon

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

This item is being placed on the agenda to request the Board take action to conditionally approve the AeroSTEM Academy Charter School petition submitted March 23, 2018, by the AeroSTEM Academy Charter School following the denial by the Yuba City Unified School District on March 13, 2018. On April 11, 2018, the Board held a public hearing on the provisions of the charter pursuant to Education Code Section 47605(b).

**SUTTER COUNTRY BOARD OF EDUCATION
SUTTER COUNTY SUPERINTENDENT OF SCHOOLS**

RESOLUTION NUMBER 17-18-VI

**RESOLUTION AND WRITTEN FINDINGS OF THE SUTTER COUNTY BOARD OF EDUCATION
TO CONDITIONALLY APPROVE THE PETITION FOR AEROSTEM ACADEMY CHARTER
SCHOOL**

WHEREAS, on March 23, 2018, the AeroSTEM Academy (“AeroSTEM”) Petitioners submitted a charter petition (“Petition”) to the Sutter County Board of Education (“Board”) on appeal from a denial by the Governing Board of the Yuba City Unified School District;

WHEREAS, the Legislature has enacted the Charter Schools Act of 1992, Education Code section 47600 *et seq.*;

WHEREAS, Education Code section 47605(j)(1) provides that if the governing board of a school district denies a petition for a charter school, a petitioner may elect to submit the petition to the county board of education;

WHEREAS, the approval or denial of a charter petition on appeal from a denial by a school district is governed by Education Code section 47605 and Title 5, section 11967 of the California Code of Regulations which require a county board of education to review the petition on appeal pursuant to Education Code section 47605(b) and prohibit a county board of education from denying a petition on appeal unless the county board of education makes written factual findings, specific to the particular petition, setting forth specific facts to support one or more of six possible findings contained in Education Code section 47605(b)(1) through (6);

WHEREAS, Education Code section 47605(b) provides that the county board of education is required to grant the charter for the operation of a school if it is satisfied that granting the charter is consistent with sound educational practice;

WHEREAS, consistent with Education Code section 47605(b), at a meeting on April 11, 2018, the Board held a public hearing on the provisions of the charter to consider the level of support for the Petition by teachers, other employees, and parents;

WHEREAS, the Sutter County Superintendent of Schools and staff (collectively the “Charter Review Committee”), has reviewed the Petition and its supporting materials, and the written findings of the Governing Board of the Yuba City Unified School District;

WHEREAS, the Board has received, reviewed, and analyzed all information received with respect to the Petition, including but not limited to the AeroSTEM Petition Appeal Packet submitted on March 23, 2018, and the Staff Report.

BE IT FURTHER RESOLVED, that the Board conditionally approves the Petition for a term of three (3) years (July 1, 2018 – June 30, 2021) on the basis of the findings adopted and subject to the conditions set forth below:

Prior to opening of the Charter for the 2018-19 School Year, AeroSTEM will:

1. Lease a building which meets all the legal requirements to support learning and be safe for students and staff within the boundaries of the Yuba City Unified School District;
2. Provide evidence of a Memorandum of Understanding (“MOU”) outlining the terms of the loan from CORE to AeroSTEM;
3. Update the budget to reflect the cost of Special Education Services provided under the Sutter County SELPA fiscal model;
4. Provide written notice of the removal of the \$2.5 million liability for facilities;
5. Execute an MOU between Sutter County Superintendent of Schools Office and AeroSTEM Charter to address the following matters:
 - a) Address PERS/STRS liability for employees of AeroSTEM;
 - b) Agree that additional buildings/facilities are considered material revisions to the Petition which will require approval by the authorizer; and
 - c) Agree that AeroSTEM will provide to Sutter County Superintendent of Schools agendas and meeting minutes for Board of Directors meetings.
6. Make changes to the original petition to reflect the Sutter County Superintendent of Schools Board of Education as the authorizing agent and delineate SELPA membership.

PASSED AND ADOPTED by the Sutter County Board of Education at its Regular Meeting held on May 9, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Victoria Lachance, President
Sutter County Board of Education

Dr. Baljinder Dhillon, Ex-Officio Secretary
Sutter County Board of Education

BOARD AGENDA ITEM: Adoption of Resolution No. 17-18-IV Specification of the Election Order

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Maggie Nicoletti

Reports/Presentation

SUBMITTED BY:

Information

Dr. Baljinder Dhillon

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

Education Code section 5000 et seq. requires all Governing Board elections to be consolidated and all Governing Boards adopt a resolution specifying the date of the election and the purpose of the election.

The term of office for the following Sutter County Board of Education members will end in November 2018:

Jim Richmond – Trustee Area 2
Karm Bains – Trustee Area 3

This resolution establishes the particulars for the November 6, 2018 election.

Sutter County Board of Education

Resolution No. 17-18-IV

SPECIFICATIONS OF THE ELECTION ORDER

RESOLVED, that pursuant to Education Code Section 5322, the authority for the specifications of the election order, I hereby specify the following with respect to the governing board member election in the Sutter County Board of Education.

Date of Election: November 6, 2018

Purpose of Election: To elect two members to the Sutter County Board of Education.

Trustee Area 2 – One 4-year term
Trustee Area 3 – One 4-year term

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a full true and correct excerpt from the Journal of the Sutter County Board of Education pertaining to the adoption of the foregoing resolution, for a regular meeting held on May 9, 2018 at 5:30 p.m.

On motion of _____, seconded by _____, this resolution was adopted by the following vote:

Ayes:
Noes:
Abstain:
Absent:
Attest:

Victoria Lachance, President
Sutter County Board of Education

Dr. Baljinder Dhillon, Ex-Officio Secretary
Sutter County Board of Education

NOTICE OF CONSOLIDATED ELECTION

To the GOVERNING BOARD OF THE SUTTER COUNTY SUPERINTENDENT OS SCHOOLS OFFICE of the County of Sutter, State of California.

You are hereby notified that Section 5000 of the Education Code requires governing board member elections for the following be held in your school district or area on November 6, 2018:

- Brittan Elementary School District
- Browns Elementary School District
- East Nicolaus Joint Union High School District
- Franklin Elementary School District
- Live Oak Unified School District
- Marcum-Illinois Union School District
- Meridian Elementary School District
- Nuestro Elementary School District
- Pleasant Grove Joint Union School District
- Sutter Union High School District
- Winship-Robbins Elementary School District
- Yuba City Unified School District
- Yuba Community College District
- Sutter County Superintendent of Schools

Education Code Section 5340 states school district governing board or community college district governing board member elections for two or more districts of any type to be held in the same district or area on the same day shall be consolidated so that a person entitled to vote in both or all of such elections may do so at the same time and place and using the same ballot.

The number of governing board members to be elected:

- Three - Brittan Elementary School District
- Three - Browns Elementary School District
- Two - East Nicolaus Joint Union High School District
- Three - Franklin Elementary School District
- Two - Live Oak Unified School District
- Two - Marcum-Illinois Union School District
- One - Meridian Elementary School District
- Two - Nuestro Elementary School District
- Two - Pleasant Grove Joint Union School District
- Three - Sutter Union High School District
- Four - Winship-Robbins Elementary School District
- Four - Yuba City Unified School District
- Two - Yuba Community College District
- Two - Sutter County Superintendent of Schools Office

Dated: May 1, 2018

Dr. Baljinder Dhillon, Superintendent
Sutter County Superintendent of Schools

BOARD AGENDA ITEM: Adoption of Resolution No. 17-18-V Candidates' Statements and Tie Votes

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Maggie Nicoletti

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

Pursuant to Education Code §5016, governing boards must establish which procedures to employ in the event of a tie vote and Elections Code §13307 states that before the nominating period opens, local agencies shall determine whether the cost of the Candidates' Statement shall be paid by the candidate or the local agency.

Sutter County Board of Education
Candidates' Statements and Tie Votes

RESOLUTION No. 17~18~V

On the motion of Trustee _____

Duly seconded by Trustee _____

RESOLVED, that the Sutter County Board of Education, pursuant to Section 13307 of the Election Code and Section 5016 of the Education Code, does adopt the following rules and regulations with regard to tie votes and the preparation and publication of candidates' statements and other materials for Governing Board Elections:

1. All candidates will be charged for the candidates' statement which will be included with the sample ballot. The statement shall not exceed 200 words and shall be in the form prescribed by the Sutter County Elections Office.
2. No other material shall be printed or distributed for candidates by the Sutter County Elections Office.
3. In the event the vote of the electorate for any trustee position within this district shall result in a tie, the election shall be determined by lot.

PASSED AND ADOPTED BY the Sutter County Board of Education on this the 9th day of May, 2018, by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

Victoria Lachance, President
Sutter County Board of Education

Dr. Baljinder Dhillon, Ex-Officio Secretary
Sutter County Board of Education

BOARD AGENDA ITEM: Business Services Report

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Barbara Henderson

SUBMITTED BY:

Barbara Henderson

PRESENTING TO BOARD:

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for April will be reviewed.

Summary Report of Revenues, Expenditures and Changes in Fund Balance (Unrestricted and Restricted Combined)

APRIL REPORT

3/16/2018 - 4/15/2018

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2017-18 % Actuals as a % of Budget
		7/1/17 (A)	3/15/18 (B)	4/15/18 (C)	4/15/18 (D)	(E)	
A. Revenues							
1) Local Control Funding Formula	8010-8099	\$ 9,496,131	\$ 9,342,786	\$ 6,859,009	\$ 9,342,786	-	A 73.4%
2) Federal Revenues	8100-8299	\$ 4,740,118	\$ 4,290,272	\$ 3,143,603	\$ 4,290,272	-	B 73.3%
3) Other State Revenues	8300-8599	\$ 9,541,116	\$ 12,536,739	\$ 9,928,404	\$ 12,546,033	9,294	C 79.2%
4) Other Local Revenues	8600-8799	\$ 12,109,699	\$ 12,263,630	\$ 5,905,460	\$ 12,251,644	(11,986)	D 48.2%
TOTAL REVENUES		\$ 35,887,064	\$ 38,433,427	\$ 25,836,476	\$ 38,430,735	\$ (2,692)	67.2%
B. Expenditures							
1. Certificated Salaries	1000-1999	\$ 8,385,290	\$ 8,297,993	\$ 5,599,941	\$ 8,295,993	(2,000)	E 67.5%
2. Classified Salaries	2000-2999	\$ 11,670,530	\$ 11,190,226	\$ 7,696,029	\$ 11,190,226	-	F 68.8%
3. Employee Benefits	3000-3999	\$ 6,799,575	\$ 6,452,217	\$ 4,099,347	\$ 6,451,826	(391)	G 63.5%
4. Books and Supplies	4000-4999	\$ 939,371	\$ 1,043,391	\$ 585,257	\$ 1,066,283	22,892	H 56.1%
5. Services, Other Operation	5000-5999	\$ 5,108,842	\$ 8,831,576	\$ 3,602,972	\$ 8,844,160	12,584	I 40.8%
6. Capital Outlay	6000-6999	\$ 407,282	\$ 1,205,348	\$ 799,813	\$ 1,198,348	(7,000)	J 66.4%
7. Other Outgo	7100-7299	\$ 205,669	\$ 808,518	\$ 722,961	\$ 812,687	4,169	K 89.4%
8. Direct Support/Indirect	7300-7399	\$ (91,919)	\$ (93,446)	\$ (71,106)	\$ (93,885)	(439)	L 76.1%
9. Debt Service	7400-7499	\$ -	\$ -	\$ -	\$ -	-	M 0.0%
TOTAL EXPENDITURES		\$ 33,424,640	\$ 37,735,823	\$ 23,035,213	\$ 37,765,638	29,815	61.0%
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B9)							
		\$ 2,462,424	\$ 697,604	\$ 2,801,262	\$ 665,097	\$ (32,507)	421.2%
D. Other Financing Sources/Uses							
1. Transfers In	8910-8979	\$ 120,463	\$ 228,860	\$ 64,017	\$ 228,860	-	N 28.0%
2. Transfer Out	7610-7629	\$ 2,520,846	\$ 2,508,838	\$ 350,000	\$ 2,508,838	-	O 14.0%
3. Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -	-	P 0.0%
Total, Other Fin Sources/Uses		\$ (2,400,383)	\$ (2,279,978)	\$ (285,983)	\$ (2,279,978)	\$ -	12.5%
E. Net Change to Fund Balance							
		\$ 62,041	\$ (1,582,374)	\$ 2,515,279	\$ (1,614,881)	\$ (32,507)	
F. Fund Balance (Fund 01 only)							
1. Beginning Balance		\$ 9,048,006	\$ 9,048,006	\$ 9,048,006	\$ 9,048,006	-	
2. Adjustments/Restatements		\$ -	\$ -	\$ -	\$ -	-	
Ending Balance		\$ 9,110,047	\$ 7,465,631	\$ 11,563,285	\$ 7,433,125	\$ (32,507)	
G. Components of Ending Fund Balance							
Designated Amounts	9711-9730	\$ 10,000	\$ 10,000		\$ 10,000	\$ -	
Legally Restricted	9740-9760	\$ 4,589,871	\$ 2,848,680		\$ 2,848,680	\$ -	
Assigned	9780	\$ 2,712,902	\$ 2,687,115		\$ 2,653,092	\$ -	
Restricted Economic Uncertainty	9789	\$ 1,797,274	\$ 1,919,836		\$ 1,921,353	\$ -	
Unassigned/Unappropriated	9790	\$ -	\$ -		\$ -	\$ -	

Explanation of Differences
Net Change in Current Year Budget APRIL Board Report 4/1-4/15 2018

	<u>Amount</u>	<u>Explanation of Differences</u>
A <u>Local Control Funding Formula (8010-8099)</u>	<u>\$ -</u>	
B <u>Federal Revenues (8100-8299)</u>	<u>\$ -</u>	
C <u>Other State Revenues (8300-8599)</u>		
Intervention & Prevention Programs (IPP)	\$ 9,294	<i>Increase to match Foster Youth Award</i>
	<u>\$ 9,294</u>	
D <u>Other Local Revenues (8600-8799)</u>		
County Office	\$ (30,000)	<i>Refined estimated revenue budget to match Actuals</i>
Special Education	\$ 1,324	<i>Refined estimated revenue budget to match Actuals</i>
One Stop	\$ 540	<i>Refined estimated revenue budget to match Actuals</i>
Educational Services (ES)	\$ 16,748	<i>Establish RSDSS revenue budget</i>
Intervention & Prevention Programs (IPP)	\$ (7,850)	<i>COE contribution</i>
Special Education Local Plan Area (SELPA)	\$ 7,252	<i>Establish 17-18 Facilities Billing revenue budget</i>
	<u>\$ (11,986)</u>	
E <u>Certificated Salaries (1000-1999)</u>		
Special Education	\$ (2,000)	<i>Refining budget to match estimated actuals for Plus Group</i>
F <u>Classified Salaries (2000-2999)</u>	<u>\$ -</u>	
G <u>Employee Benefits (3000-3999)</u>		
Various departments	\$ (391)	<i>Net miscellaneous adjustments</i>
	<u>\$ (391)</u>	
H <u>Books and Supplies (4000-4999)</u>		
County Office	\$ 7,000	<i>Net of moving budget to match HP Elitebook with docking station and other miscellaneous Technology expenses</i>
Special Education	\$ 7,242	<i>Net miscellaneous adjustments including vehicle gasoline expense, donations, establish Brittan billback and student iPads/case, phone expenses</i>
One Stop	\$ 8,902	<i>Net of matching actuals for copier holding, training cost applications and net miscellaneous adjustments</i>
Shady Creek Outdoor School	\$ (1,500)	<i>Move budget for propane expense through year end</i>
Feather River Academy (FRA)	\$ 1,600	<i>Net of miscellaneous adjustment to close RS 0113, spending down ending fund balance and purchase of chromebooks and carts.</i>
Various departments	\$ (352)	<i>Net miscellaneous adjustments</i>
	<u>\$ 22,892</u>	
I <u>Services, Other Operations (5000-5999)</u>		
County Office	\$ 8,975	<i>Establish safety budget in Human Resources</i>
Special Education	\$ 3,891	<i>Net of refining budgets to match actuals for phone expense and Plus Group</i>
One Stop	\$ (8,452)	<i>Net of refining budgets to match actuals for fuel costs and direct training, copier holding</i>
Educational Services (ES)	\$ 15,293	<i>Refining budget for RSDSS</i>
Shady Creek Outdoor School	\$ 1,500	<i>Increasing budget to cover propane expense</i>
Student Support Services	\$ (8,975)	<i>Move budget to Human Resources</i>
Various departments	\$ 352	<i>Net of Miscellaneous adjustments</i>
	<u>\$ 12,584</u>	
J <u>Capital Outlay (6000-6999)</u>		
County Office	\$ (7,000)	<i>Adjusted estimated budgets to match actuals</i>
	<u>\$ (7,000)</u>	
K <u>Other Outgo (7100 - 7299)</u>		

Explanation of Differences
Net Change in Current Year Budget APRIL Board Report 4/1-4/15 2018

	<u>Amount</u>	<u>Explanation of Differences</u>
Special Education Local Plan Area (SELPA)	\$ 4,169	<i>Increased budget for facilities billing to districts</i>
	<u>\$ 4,169</u>	
L <u>Direct Support / Indirect (7300-7399)</u>		
Various departments	\$ (439)	<i>Net Miscellaneous adjustments</i>
	<u>\$ (439)</u>	
M <u>Debt Services (7400 - 7499)</u>		
	<u>\$ -</u>	
N <u>Transfers In (8910-8979)</u>		
	<u>\$ -</u>	
O <u>Transfers Out (7610-7629)</u>		
	<u>\$ -</u>	
P <u>Contributions (8980-8999)</u>		
	<u>\$ -</u>	
 Net Change in Current Year Budget	 \$ (32,507)	

BOARD AGENDA ITEM: Investment Statements

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Barbara Henderson

SUBMITTED BY:

Barbara Henderson

PRESENTING TO BOARD:

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The Investment Statement as of March 31, 2018 from the County Treasurer will be presented.

Steven L. Harrah, CPA
Treasurer-Tax Collector



Christina N. Hernandez
Assistant Treasurer-Tax Collector

April 5, 2018

To: Sutter County Board of Supervisors
Sutter County Pooled Money Investment Board

Re: Sutter County Investment Portfolio Report for March 31, 2018

Attached is a copy of Sutter County's Investment Portfolio as of March 31, 2018. The following schedules include all short-term, mid-term and long-term investments held at the conclusion of business on the final day of the month.

As Treasurer and Tax Collector, I certify that this document reflects the government agencies' pooled investments and that all investments are in compliance with the County of Sutter Investment Policy.

The combined cash and investments in the county treasury total \$259,389,775 and will provide sufficient cash flow liquidity to meet estimated pooled treasury expenditures for the next six months.

Invested treasury funds total \$251,895,243 with \$30,005,121 under the management of the Local Agency Investment Fund and California Asset Management Program. The Bank of New York, which provides third-party safekeeping services to Sutter County, furnishes market value data. The dollar-weighted average maturity of invested funds is 1,054 days.

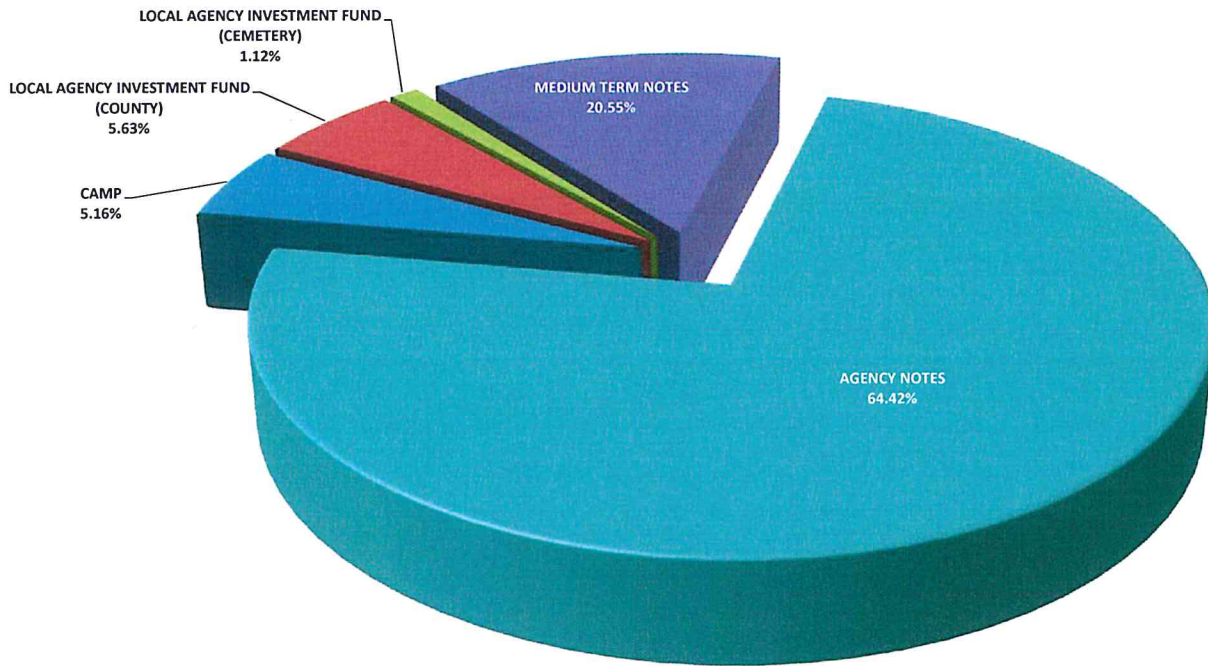
Investments are selected based on criteria contained in the Sutter County Investment Policy, which emphasizes safety, liquidity, yield and diversification. Therefore, the interest rates will fluctuate and the types of investments will vary depending upon county needs and market availability on a particular day.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Steven L. Harrah".

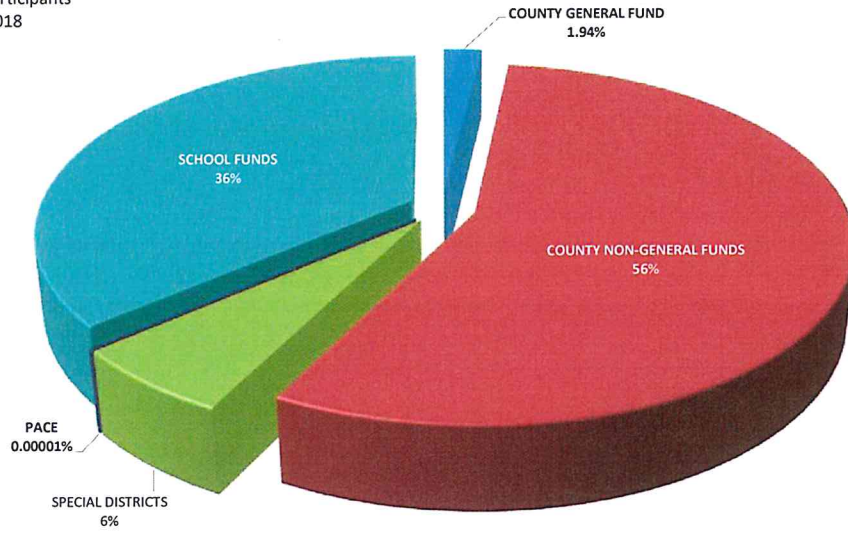
Steven L. Harrah, CPA
Treasurer-Tax Collector

**Sutter County Pooled Investment Portfolio
March 31, 2018**

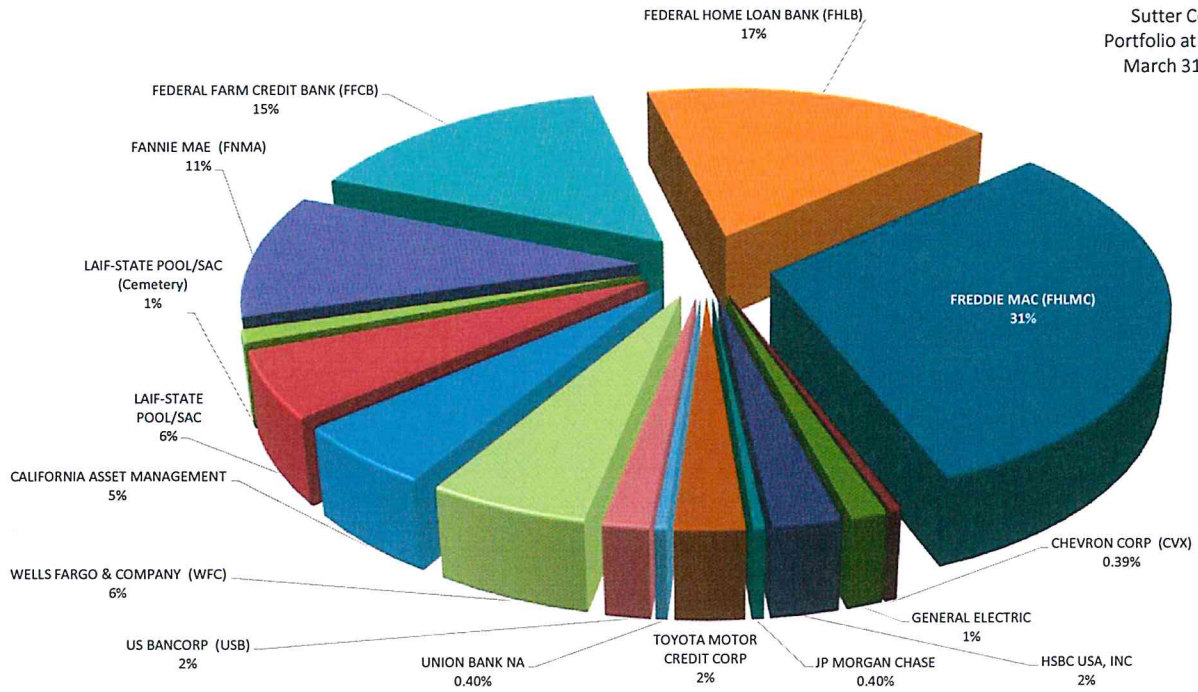


	<u>BOOK VALUE</u>	<u>PERCENTAGE OF MANAGED PORTFOLIO</u>	<u>INVESTED % OF POOLED PORTFOLIO</u>	<u>AVERAGE DAYS TO MATURITY</u>	<u>AVERAGE YIELD</u>
CAMP	\$13,000,208.28	5.16%	5.22%	1	1.62%
LOCAL AGENCY INVESTMENT FUND (COUNTY)	14,188,038.54	5.63%	5.70%	1	1.41%
LOCAL AGENCY INVESTMENT FUND (CEMETERY)	2,816,873.99	1.12%	-	1	1.41%
MEDIUM TERM NOTES	36,141,031.51	14.35%	14.51%	1,025	2.13%
AGENCY NOTES	<u>185,749,090.73</u>	<u>73.74%</u>	<u>74.57%</u>	<u>1,258</u>	<u>1.68%</u>
TOTAL MANAGED INVESTMENTS	\$251,895,243.05	100.00%		<u>1,178</u>	<u>1.75%</u>
LESS: LAIF FUNDS NOT POOLED	<u>2,816,873.99</u>	<u>1.12%</u>			
TOTAL POOLED INVESTMENTS	<u>\$249,078,369.06</u>	<u>98.88%</u>	<u>100.00%</u>	<u>1,177</u>	<u>1.75%</u>

Sutter County
Pooled Treasury Participants
March 31, 2018



Sutter County
Portfolio at a Glance
March 31, 2018



**SUTTER COUNTY
INVESTMENT PORTFOLIO
March 31, 2018**



TREASURY NUMBER	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE INVESTED	DATE MATURES	TOTAL DAYS INVESTED	YIELD	RATE
MANAGED FUNDS									
2017-00A	CALIFORNIA ASSET MANAGEMENT	\$13,000,208.28	\$13,000,208.28	\$13,000,208.28	N/A	N/A	N/A	1.6200%	1.6200%
2017-00B	LAIF-STATE POOL/SAC	14,188,038.54	14,188,038.54	14,188,038.54	N/A	N/A	N/A	1.4120%	1.4120%
2017-00C	LAIF-STATE POOL/SAC (Cemetery)	2,816,873.99	2,816,873.99	2,816,873.99	N/A	N/A	N/A	1.4120%	1.4120%
	TOTAL MANAGED FUNDS	<u>30,005,120.81</u>	<u>30,005,120.81</u>	<u>30,005,120.81</u>					
AGENCY NOTES									
2013-031	FEDERAL FARM CREDIT BANK (FFCB)	1,999,996.99	1,999,660.00	2,000,000.00	04/11/13	04/11/18	1,826	1.0100%	1.0000%
2013-054	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,996,360.00	4,000,000.00	05/16/13	05/16/18	1,826	1.0000%	1.0000%
2015-119	FEDERAL HOME LOAN BANK (FHLB)	2,284,557.86	2,269,234.28	2,285,714.28	10/29/15	10/29/20	1,827	1.2500%	1.2500%
2016-014	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	3,922,760.00	4,000,000.00	02/24/16	02/24/20	1,461	1.4000%	1.4000%
2016-015	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,976,920.00	2,000,000.00	02/23/16	05/23/19	1,185	1.2500%	1.2500%
2016-017	FANNIE MAE (FNMA)	4,000,000.00	3,955,520.00	4,000,000.00	03/15/16	03/15/21	1,826	1.7500%	1.7500%
2016-024	FANNIE MAE (FNMA)	1,999,408.54	1,977,760.00	2,000,000.00	03/15/16	03/15/21	1,826	1.7500%	1.7500%
2016-035	FREDDIE MAC (FHLMC)	2,000,000.00	1,980,100.00	2,000,000.00	03/30/16	03/30/21	1,826	1.2500%	1.2500%
2016-043	FREDDIE MAC (FHLMC)	4,000,000.00	3,911,360.00	4,000,000.00	04/28/16	04/28/21	1,826	1.3750%	1.3750%
2016-046	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,900,480.00	4,000,000.00	04/26/16	04/26/21	1,826	1.7000%	1.7000%
2016-048	FREDDIE MAC (FHLMC)	4,000,000.00	3,919,800.00	4,000,000.00	04/28/16	04/28/21	1,826	1.2500%	1.2500%
2016-049	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	3,894,520.00	4,000,000.00	04/12/16	04/12/21	1,826	1.6800%	1.6800%
2016-052	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,861,800.00	4,000,000.00	04/20/16	04/20/21	1,826	1.6250%	1.6250%
2016-054	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,956,940.00	2,000,000.00	04/14/16	04/13/20	1,460	1.4000%	1.4000%
2016-064	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,945,000.00	2,000,000.00	05/03/16	05/03/21	1,826	1.7000%	1.7000%
2016-072	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,945,360.00	2,000,000.00	05/12/16	05/12/21	1,826	1.6400%	1.6400%
2016-077	FREDDIE MAC (FHLMC)	4,000,000.00	3,991,160.00	4,000,000.00	06/09/16	06/09/21	1,826	1.2500%	1.2500%
2016-088	FREDDIE MAC (FHLMC)	1,000,000.00	993,640.00	1,000,000.00	06/30/16	06/30/21	1,826	1.5000%	1.5000%
2016-090	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,956,480.00	2,000,000.00	06/29/16	06/29/20	1,461	1.4200%	1.4200%
2016-092	FANNIE MAE (FNMA)	5,005,200.44	4,816,750.00	5,000,000.00	06/30/16	06/30/21	1,826	1.3029%	1.6250%
2016-094	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,994,680.00	2,000,000.00	07/05/16	07/05/18	730	0.7800%	0.7800%
2016-097	FEDERAL HOME LOAN BANK (FHLB)	2,000,000.00	1,944,660.00	2,000,000.00	07/13/16	10/13/20	1,553	1.3750%	1.3750%
2016-101	FREDDIE MAC (FHLMC)	4,000,000.00	3,918,440.00	4,000,000.00	07/27/16	07/27/21	1,826	1.0000%	1.0000%
2016-102	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,926,700.00	2,000,000.00	07/14/16	07/14/21	1,826	1.4800%	1.4800%
2016-103	FANNIE MAE (FNMA)	4,000,000.00	3,937,160.00	4,000,000.00	07/28/16	07/28/21	1,826	1.0000%	1.0000%
2016-104	FANNIE MAE (FNMA)	4,000,000.00	3,909,320.00	4,000,000.00	07/20/16	07/20/21	1,826	2.0000%	2.0000%
2016-111	FREDDIE MAC (FHLMC)	2,000,000.00	2,960,580.00	3,000,000.00	08/16/16	08/16/21	1,826	1.1250%	1.1250%
2016-115	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,926,580.00	2,000,000.00	08/16/16	08/16/21	1,826	1.4400%	1.4400%
2016-116	FREDDIE MAC (FHLMC)	2,000,000.00	1,933,120.00	2,000,000.00	08/30/16	08/27/21	1,823	1.3500%	1.3500%
2016-117	FREDDIE MAC (FHLMC)	4,001,675.97	3,947,440.00	4,000,000.00	08/16/16	08/16/21	1,826	1.5000%	1.5000%
2016-122	FREDDIE MAC (FHLMC)	4,000,000.00	3,904,520.00	4,000,000.00	09/13/16	09/13/21	1,826	1.2500%	1.2500%
2016-125	FREDDIE MAC (FHLMC)	2,000,000.00	1,959,300.00	2,000,000.00	09/29/16	09/29/21	1,826	1.3750%	1.3750%
2016-126	FANNIE MAE (FNMA)	2,000,000.00	1,920,280.00	2,000,000.00	09/29/16	09/29/21	1,826	1.6000%	1.6000%
2016-132	FREDDIE MAC (FHLMC)	2,000,000.00	1,959,300.00	2,000,000.00	09/29/16	09/29/21	1,826	1.3750%	1.3750%
2016-133	FREDDIE MAC (FHLMC)	2,000,000.00	1,939,040.00	2,000,000.00	09/29/16	09/29/21	1,826	1.6500%	1.6500%
2016-134	FANNIE MAE (FNMA)	2,000,000.00	1,912,100.00	2,000,000.00	09/30/16	09/30/21	1,826	1.6250%	1.6250%



**SUTTER COUNTY
INVESTMENT PORTFOLIO
March 31, 2018**

TREASURY NUMBER	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE		TOTAL DAYS INVESTED	YIELD	RATE
					INVESTED	MATURES			
2016-140	FREDDIE MAC (FHLMC)	1,000,000.00	956,680.00	1,000,000.00	10/28/16	10/28/21	1,826	1.6500%	1.6500%
2016-142	FANNIE MAE (FNMA)	2,000,000.00	1,964,520.00	2,000,000.00	10/28/16	10/30/19	1,097	1.1250%	1.1250%
2016-148	FREDDIE MAC (FHLMC)	2,000,000.00	1,967,660.00	2,000,000.00	10/21/16	10/28/21	1,833	1.2500%	1.2500%
2016-149	FREDDIE MAC (FHLMC)	4,000,000.00	3,924,640.00	4,000,000.00	11/04/16	11/04/21	1,826	1.5000%	1.5000%
2016-151	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,941,960.00	4,000,000.00	11/04/16	11/04/21	1,826	1.5000%	1.5000%
2016-152	FEDERAL HOME LOAN BANK (FHLB)	2,965,000.00	2,897,249.75	2,965,000.00	11/23/16	11/23/21	1,826	1.3000%	1.3000%
2016-153	FEDERAL HOME LOAN BANK (FHLB)	2,000,000.00	1,928,280.00	2,000,000.00	11/23/16	11/23/21	1,826	1.6500%	1.6500%
2016-161	FEDERAL HOME LOAN BANK (FHLB)	1,999,633.37	1,927,300.00	2,000,000.00	11/30/16	11/26/21	1,822	1.6553%	1.6500%
2016-163	FREDDIE MAC (FHLMC)	2,000,000.00	1,951,860.00	2,000,000.00	12/09/16	12/09/21	1,826	1.5000%	1.5000%
2016-166	FEDERAL HOME LOAN BANK (FHLB)	1,995,742.95	1,973,860.00	2,000,000.00	11/16/16	05/15/20	1,276	1.3025%	1.2500%
2016-169	FEDERAL FARM CREDIT BANK (FFCB)	1,996,333.52	1,942,740.00	2,000,000.00	11/29/16	11/29/21	1,826	1.7600%	1.8125%
2016-172	FEDERAL FARM CREDIT BANK (FFCB)	1,994,133.63	1,942,740.00	2,000,000.00	11/29/16	11/29/21	1,826	1.7600%	1.1844%
2016-174	FEDERAL FARM CREDIT BANK (FFCB)	1,000,000.00	974,180.00	1,000,000.00	12/01/16	06/01/21	1,643	2.0000%	2.0000%
2016-178	FEDERAL HOME LOAN BANK (FHLB)	2,000,000.00	1,954,700.00	2,000,000.00	12/06/16	12/06/21	1,826	2.0500%	2.0500%
2016-180	FEDERAL HOME LOAN BANK (FHLB)	1,989,937.30	1,955,500.00	2,000,000.00	12/02/16	11/29/21	1,823	2.0199%	1.8750%
2017-022	FANNIE MAE (FNMA)	2,000,000.00	1,959,140.00	2,000,000.00	03/29/17	03/29/22	1,826	2.1700%	2.1700%
2017-053	FREDDIE MAC (FHLMC)	2,000,000.00	1,986,200.00	2,000,000.00	05/17/17	05/17/22	1,826	1.5000%	1.5000%
2017-090	FREDDIE MAC (FHLMC)	3,405,000.00	3,384,774.30	3,405,000.00	08/07/17	06/29/22	1,787	1.5000%	1.5000%
2017-091	FEDERAL HOME LOAN BANK (FHLB)	2,998,686.47	2,936,910.00	3,000,000.00	08/16/17	08/16/22	1,826	1.7500%	1.7500%
2017-105	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	3,901,280.00	4,000,000.00	09/14/17	03/14/22	1,642	1.9500%	1.9500%
2017-119	FREDDIE MAC (FHLMC)	2,114,277.39	2,085,762.00	2,120,000.00	09/28/17	09/29/22	1,827	1.8400%	1.6250%
2017-120	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	975,200.00	1,000,000.00	10/26/17	10/26/22	1,826	2.5000%	2.5000%
2017-125	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	978,700.00	1,000,000.00	10/30/17	10/26/22	1,822	2.5000%	2.5000%
2017-126	FREDDIE MAC (FHLMC)	1,000,000.00	994,140.00	1,000,000.00	10/27/17	10/27/22	1,826	1.7500%	1.7500%
2017-130	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	985,880.00	1,000,000.00	11/14/17	11/14/22	1,826	2.0000%	2.0000%
2017-135	FEDERAL HOME LOAN BANK (FHLB)	3,000,000.00	2,950,470.00	3,000,000.00	11/28/17	05/28/21	1,277	2.0000%	2.0000%
2017-136	FREDDIE MAC (FHLMC)	3,000,000.00	2,961,330.00	3,000,000.00	11/28/17	11/28/22	1,826	2.0000%	2.0000%
2017-139	FREDDIE MAC (FHLMC)	2,000,000.00	1,980,660.00	2,000,000.00	11/28/17	11/28/22	1,826	2.0000%	2.0000%
2017-143	FEDERAL FARM CREDIT BANK (FFCB)	1,000,000.00	978,800.00	1,000,000.00	11/28/17	11/28/22	1,826	2.3200%	2.3200%
2017-146	FREDDIE MAC (FHLMC)	4,000,000.00	3,987,240.00	4,000,000.00	12/27/17	12/27/22	1,826	2.0000%	2.0000%
2017-151	FREDDIE MAC (FHLMC)	1,000,000.00	995,090.00	1,000,000.00	12/21/17	12/21/22	1,826	2.0000%	2.0000%
2017-154	FREDDIE MAC (FHLMC)	2,000,000.00	1,974,660.00	2,000,000.00	12/28/17	12/28/21	1,461	2.5000%	2.5000%
2017-160	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,975,740.00	2,000,000.00	12/28/17	06/28/21	1,278	2.2300%	2.2300%
2018-002	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	991,360.00	1,000,000.00	01/25/18	01/25/22	1,461	2.3500%	2.3500%
2018-003	FREDDIE MAC (FHLMC)	1,000,000.00	991,820.00	1,000,000.00	01/30/18	01/30/23	1,826	2.5500%	2.5500%

SUTTER COUNTY
INVESTMENT PORTFOLIO
March 31, 2018



TREASURY	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE INVESTED	DATE MATURES	TOTAL DAYS INVESTED	YIELD	RATE
2018-004	FREDDIE MAC (FHLMC)	1,000,000.00	997,410.00	1,000,000.00	01/30/18	01/30/23	1,826	2.0000%	2.0000%
2018-021	FREDDIE MAC (FHLMC)	2,000,000.00	2,001,460.00	2,000,000.00	03/15/18	03/15/23	1,826	3.0000%	3.0000%
2018-022	FREDDIE MAC (FHLMC)	999,506.30	998,630.00	1,000,000.00	03/08/18	03/08/23	1,826	2.5510%	2.5000%
2018-025	FREDDIE MAC (FHLMC)	4,000,000.00	3,996,440.00	4,000,000.00	03/29/18	03/29/23	1,826	2.5000%	2.5000%
2018-030	FREDDIE MAC (FHLMC)	1,000,000.00	999,080.00	1,000,000.00	03/29/18	03/29/23	1,826	2.2500%	2.2500%
		<u>185,749,090.73</u>	<u>182,336,870.33</u>	<u>185,775,714.28</u>					
2013-050	JP MORGAN CHASE	999,975.36	999,810.00	1,000,000.00	05/15/13	05/15/18	1,826	1.9159%	1.9159%
2013-118	UNION BANK NA	1,002,809.29	999,410.00	1,000,000.00	10/29/13	09/26/18	1,793	2.0100%	2.6250%
2014-081	US BANCORP (USB)	2,004,683.58	1,989,200.00	2,000,000.00	07/18/14	04/25/19	1,742	1.9650%	2.2000%
2015-098	WELLS FARGO & COMPANY (WFC)	4,000,000.00	3,966,760.00	4,000,000.00	09/25/15	09/25/20	1,827	2.0000%	2.0000%
2015-115	WELLS FARGO & COMPANY (WFC)	2,000,000.00	1,977,360.00	2,000,000.00	10/16/15	10/16/20	1,827	1.7500%	1.7500%
2015-137	GENERAL ELECTRIC	3,173,342.14	3,120,210.00	3,000,000.00	11/16/15	01/08/20	1,514	2.0824%	5.5000%
2016-078	WELLS FARGO & COMPANY (WFC)	2,000,000.00	2,001,500.00	2,000,000.00	06/07/16	06/07/21	1,826	2.0000%	2.0000%
2016-110	WELLS FARGO & COMPANY (WFC)	2,003,399.32	1,931,440.00	2,000,000.00	07/25/16	07/26/21	1,827	2.0459%	2.1000%
2016-119	HSBC USA, INC	2,000,000.00	2,011,480.00	2,000,000.00	08/19/16	08/19/21	1,826	2.1000%	2.1000%
2016-184	HSBC USA, INC	4,000,000.00	3,882,520.00	4,000,000.00	12/16/16	12/16/21	1,826	2.2500%	2.2500%
2016-187	US BANCORP (USB)	2,002,682.06	1,970,980.00	2,000,000.00	12/16/16	01/29/21	1,505	2.2990%	2.3500%
2017-002	CHEVRON CORP (CVX)	994,685.53	977,480.00	1,000,000.00	01/09/17	05/16/21	1,588	2.2790%	2.1000%
2017-009	WELLS FARGO & COMPANY (WFC)	1,965,121.64	1,931,440.00	2,000,000.00	01/23/17	07/26/21	1,645	2.6601%	2.1000%
2017-071	WELLS FARGO & COMPANY (WFC)	2,000,000.00	1,997,600.00	2,000,000.00	06/27/17	06/27/22	1,826	2.3746%	2.3746%
2017-086	TOYOTA MOTOR CREDIT CORP	2,000,000.00	1,964,000.00	2,000,000.00	08/03/17	06/26/22	1,788	2.1250%	2.1250%
2017-149	TOYOTA MOTOR CREDIT CORP	2,000,000.00	1,950,740.00	2,000,000.00	12/07/17	06/07/21	1,278	2.2500%	2.2500%
2017-161	TOYOTA MOTOR CREDIT CORP	1,994,332.59	2,018,300.00	2,000,000.00	12/21/17	11/29/22	1,804	2.1287%	2.1250%
		<u>36,141,031.51</u>	<u>35,690,230.00</u>	<u>36,000,000.00</u>			Average	<u>1.7509%</u>	<u>1.7817%</u>
		<u>251,895,243.05</u>	<u>248,032,221.14</u>	<u>251,780,835.09</u>					

Sutter County Pool Treasury Portfolio
 Transactions
 For the Month ended March 31, 2018

Treasury Number	Settlement Date	Broker	Asset	Rate	Purchase at Cost	Sale / Call	Maturities	Coupon Received
MANAGED FUNDS								
2018-027	3/1/2018	LAIF	LAIF (2018-00B)	1.4120%		2,000,000.00		
2018-028	3/1/2018	CAMP	CAMP (2018-00A)	1.5000%	4,743.03			4,743.03
2018-029	3/2/2018	LAIF	LAIF (2018-00B)	1.4120%		1,000,000.00		
2018-031	3/8/2018	LAIF	LAIF (2018-00B)	1.4120%		4,000,000.00		
2018-032	3/8/2018	LAIF	LAIF (2018-00B)	1.4120%		3,000,000.00		
2018-033	3/12/2018	LAIF	LAIF (2018-00B)	1.4120%		4,000,000.00		
2018-034	3/13/2018	CAMP	CAMP (2018-00A)	1.5000%		120,000.00		
2018-035	3/22/2018	LAIF	LAIF (2018-00B)	1.4120%	8,000,000.00			
2018-036	3/23/2018	CAMP	CAMP (2018-00A)	1.5000%	1,000,000.00			
2018-037	3/28/2018	CAMP	CAMP (2018-00A)	1.5000%	8,000,000.00			
					<u>17,004,743.03</u>	<u>14,120,000.00</u>		<u>4,743.03</u>

PURCHASES/SALES/CALLS/MATURITIES								
2018-021	3/15/2018	VINING SPARKS	FREDDIE MAC (FHLMC)	3.0000%	2,000,000.00			
2018-022	3/8/2018	KGS-ALPHA	FREDDIE MAC (FHLMC)	2.5000%	999,500.00			
2018-025	3/29/2018	CANTOR	FREDDIE MAC (FHLMC)	2.5000%	4,000,000.00			
2018-030	3/29/2018	CANTOR	FREDDIE MAC (FHLMC)	2.2500%	1,000,000.00			
2016-155	3/15/2018	CANTOR	WELLS FARGO CO. (WFC) (sale)	2.4752%		4,987,397.42		6,946.57
					<u>7,999,500.00</u>	<u>4,987,397.42</u>	<u>0.00</u>	

COUPONS								
2016-116	3/1/2018		FREDDIE MAC (FHLMC)	1.3500%				13,500.00
2016-155	3/6/2018		WELLS FARGO & CO. (WFC)	1.9585%				24,481.13
2017-105	3/14/2018		FEDERAL FARM CREDIT (FFCB)	1.9500%				39,000.00
2018-184	3/16/2018		HSBC USA INC	2.2500%				22,500.00
2013-118	3/26/2018		UNION BANK NA	2.6250%				13,125.00
2015-098	3/26/2018		WELLS FARGO & CO. (WFC)	2.0000%				40,000.00
2017-071	3/28/2018		WELLS FARGO & CO. (WFC)	2.3746%				11,873.20
			Total coupons from bonds					<u>164,479.33</u>
			Total coupon receipts for the period					<u>169,222.36</u>

Total portfolio activity	<u>25,004,243.03</u>	<u>19,107,397.42</u>	<u>0.00</u>
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Reconciliation	
Total Change due to activity	5,896,845.61
Net Amortization and Accretion	(21,826.82)
Portfolio balance February 28, 2018	<u>246,020,224.26</u>
Total Pool Portfolio March 31, 2018	<u>251,895,243.05</u>

BOARD AGENDA ITEM: Quarterly Report on Williams/Uniform Complaints

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Angie Gresham

SUBMITTED BY:

Angie Gresham

PRESENTING TO BOARD:

Christine McCormick

BACKGROUND AND SUMMARY INFORMATION:

As per Education Code 35186 the county superintendent reports on the number and nature of complaints filed for:

- 1) Textbooks and instructional materials
 - 2) Teacher vacancies or mis-assignments
 - 3) Facilities and conditions
-



970 Klamath Lane
 Yuba City, CA 95993
 PHONE: (530) 822-2933
 FAX: (530) 822-3085

QUARTERLY REPORT ON WILLIAMS/VALENZUELA UNIFORM COMPLAINTS

(Education Code § 35186)

District: Sutter County Superintendent of Schools

Person completing this form: Christine McCormick

Title: Director of Student Support Services

Quarterly Report Submission Date: _____ Reporting Months
 (check one) November 2018 **July-Aug-Sept**
 January 2018 **Oct-Nov-Dec**
 May 2018 **Jan-Feb-Mar**
 August 2018 **April-May-June**

Date information will be reported publicly at governing board meeting:

Please check the box that applies:

- No complaints were filed with any school in the County during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total Number of Complaints	Number Resolved	Number Unresolved
Textbooks & Instructional Materials	0	0	
Teacher Vacancies or Misassignments	0	0	
Facilities/Conditions	0	0	
TOTALS	0	0	

Visits were made at the Bridge Street Elementary, King Avenue Elementary, and Park Avenue Elementary Schools

Dr. Baljinder Dhillon

PRINT NAME OF COUNTY SUPERINTENDENT

Dr. Baljinder Dhillon

SIGNATURE OF COUNTY SUPERINTENDENT

BOARD AGENDA ITEM: First Reading – Board Bylaw

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Maggie Nicoletti

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The following Board Bylaw is being presented for a first reading by the Sutter County Board of Education:

- BB 9270 – Conflict of Interest

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Conflict of Interest

The Sutter County Board of Education (Board) desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the county and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision.

(cf. 9005 - Governance Standards)

Upon direction by the code reviewing body (Sutter County Board of Supervisors), the Board shall review the Sutter County Superintendent of Schools (county) conflict of interest code and submit any changes to the code reviewing body.

When a change in the county's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the county's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the county's conflict of interest code. A Board member who leaves office or a designated employee who leaves county employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or county employment. (Government Code 87302, 87500)

(cf. 4117.2/4217.2/4317.2 - Resignation)

(cf. 9222 - Resignation)

Conflict of Interest under the Political Reform Act

A Board member or designated employee shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying

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conflict of interest. A conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect" on one or more of the Board member's or designated employee's "economic interests," unless the effect is indistinguishable from the effect on the public generally or the Board member's or designated employee's participation is legally required. (Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

A Board member or designated employee makes a governmental decision when, acting within the authority of his/her office or position, he/she votes on a matter, appoints a person, obligates or commits the county to any course of action, or enters into any contractual agreement on behalf of the county. (2 CCR 18702.1)

A Board member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the Board shall abstain from voting on the matter. He/she may remain on the dais, but his/her presence shall not be counted towards achieving a quorum for that matter. A Board member with a disqualifying conflict of interest shall not be present during a closed session meeting of the Board when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue. (2 CCR 18702.1)

Additional Requirements for Boards that Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18702.5)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the

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matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

(cf. 3430 - Investing)

Conflict of Interest under Government Code 1090

Board members, employees, or county consultants shall not be financially interested in any contract made by the Board on behalf of the county, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the county is barred from entering into the contract. (Government Code 1090; *Klistoff v. Superior Court*, (2007) 157 Cal.App. 4th 469)

A Board member shall not be considered to be financially interested in a contract if his/her interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a county employee for at least one year prior to the Board member's election or appointment. (Government Code 1091.5)

A Board member shall not be considered to be financially interested in a contract if he/she has only a "remote interest" in the contract as specified in Government Code 1091 and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. (Government Code 1091)

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or

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personal interest may conflict with his/her official duties.

Rule of Necessity or Legally Required Participation

On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the county. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Non-school Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the county for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

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1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the county for donation into the general fund without being claimed as a deduction from income for tax purposes

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

41000-41003 Moneys received by school districts

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

81000-91014 Political Reform Act of 1974, especially:

82011 Code reviewing body

87100-87103.6 General prohibitions

87200-87210 Disclosure

87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

91000-91014 Enforcement

PENAL CODE

85-88 Bribes

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:

18702.5 Public identification of a conflict of interest for Section 87200 filers

COURT DECISIONS

Klistoff v. Superior Court, (2007) 157 Cal.App.4th 469

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

92 Ops.Cal.Atty.Gen. 26 (2009)

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92 Ops.Cal.Atty.Gen. 19 (2009)
89 Ops.Cal.Atty.Gen. 217 (2006)
86 Ops.Cal.Atty.Gen. 138(2003)
85 Ops.Cal.Atty.Gen. 60 (2002)
82 Ops.Cal.Atty.Gen. 83 (1999)
81 Ops.Cal.Atty.Gen. 327 (1998)
80 Ops.Cal.Atty.Gen. 320 (1997)
69 Ops.Cal.Atty.Gen. 255 (1986)
68 Ops.Cal.Atty.Gen. 171 (1985)
65 Ops.Cal.Atty.Gen. 606 (1982)
63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

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**Attachment A
Designated Positions**

The Government Code requires the conflict of interest code to identify positions which involve making or participating in decisions which may affect financial interests. For each position so designated, the code also must specify what category or categories of financial interests are to be reported.

1. Persons occupying the following positions are designated employees and must disclose financial interests in Category 1, Category 2, Category 3 and Category 4 defined in Attachment B.

Governing Board Members
Superintendent of Schools
Assistant Superintendents
Directors
Principals
Coordinators

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Attachment B
Disclosure Categories

Category 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the local government agency.

(Government Code § 82035)

Persons shall not be required to disclose property used primarily as their residence.

(Government Code § 87206(f))

Category 2

Persons in this category shall disclose all investments. “Investment” means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest owned directly, indirectly, or beneficially by the officer or employee, or his or her immediate family, if the business entity or any parent, subsidiary, or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any disclosure statement is required under this Code. No asset shall be deemed an investment unless its fair market value equals or exceeds two thousand dollars (\$2,000). The term “investment” does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond or debt instrument issued by any government or government agency. Investments of an individual include, a pro rata share of investments of any business entity, mutual fund, or trust in which the individual or immediate family owns, directly, indirectly, or beneficially, a ten percent (10%) interest or greater. (Government Code § 82034)

Category 3

Persons in this category shall disclose all income except as provided in subsection (b).

(a) “Income” means, except as provided in subdivision (b), as payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverages, loan, forgiveness or payment of indebtedness received by the officer or employee, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than

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an employer, and including any community property interest in the income of a spouse. Income also includes an outstanding loan. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse owns, directly, indirectly, or beneficially, a ten percent (10%) interest or greater. "Income," other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time a disclosure statement is required.

(b) "Income" also does not include:

(1) Campaign contributions required to be reported under Chapter 4 of Title 9 [of the Government Code], commencing with § 84100.

(2) Salary and reimbursement for expenses or per diem received from a state, local, or federal government agency, and reimbursement for travel expenses and per diem received from a bona fide nonprofit entity exempt from taxation under § 501(c)(3) of the Internal Revenue Code.

(3) Any devise or inheritance.

(4) Interest, dividends, or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or governmental agency.

(5) Dividends, interest, or any other return on a security which is registered with the Securities and Exchange Commission of the United States government or a commodity future registered with the Commodity Futures Trading Commission of the United States government, except proceeds from the sale of these securities and commodities futures.

(6) Redemption of a mutual fund.

(7) Alimony or child support payments.

(8) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status.

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(9) Any loan from or payments received on a loan made to an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt, or first cousin, or the spouse of any such person, provided that a loan or loan payment received from any such person shall be considered income if he or she is acting as an agent or intermediary for any person not covered by this paragraph.

(10) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status.

(11) Payments received under a defined benefit pension plan qualified under Internal Revenue Code § 401(a).

(12) Proceeds from the sale of securities registered with the Securities and Exchange Commission of the United States government or from the sale of commodities futures registered with the Commodity Futures Trading Commission of the United States government if the officer or employee sells the securities or the commodities futures on a stock or commodities exchange and does not know or have reason to know the identity of the purchaser. (Government Code § 82030)

Category 4

Persons in this category shall disclose the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's or officer's position with the business entity. (2 California Code Regulations § 18730(b)(7)(D))

BOARD AGENDA ITEM: Second Reading – Board Policies

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Dr. Chris McCormick

SUBMITTED BY:

Dr. Chris McCormick

PRESENTING TO BOARD:

Dr. Chris McCormick

BACKGROUND AND SUMMARY INFORMATION:

The following policies are being presented for a second reading and Board approval by the Sutter County Board of Education:

- BP 6020 – Parent Involvement
- B AR 6020 – Parent Involvement
- BP 6143 – Courses of Studies
- B AR 6143 – Courses of Studies

Series 6000 - Instruction

PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in ~~district and~~ school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1230 - School-Connected Organizations)

(cf. 1240 - Volunteer Assistance)

(cf. 1250 - Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

(cf. 5020 - Parent Rights and Responsibilities)

The district's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including the efforts to seek parent/guardian input in school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of ~~the county~~ parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of ~~parent~~ involvement opportunities and barriers that may inhibit ~~parent/guardian~~ participation.

Title I Schools

Each year the Superintendent or designee shall involve parents/guardians and family members in establishing expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the school will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)~~identify specific objectives of the county's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)~~

~~The Superintendent or designee shall ensure that the county's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how county will carry out each activity listed in 20 USC 6318. (20 USC 6318)~~

~~The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs; activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)~~

The Superintendent or designee shall ensure that each school receiving Title I funds develop a school-level parent involvement policy in accordance 20 USC 6318.

~~Series 6000 – Instruction~~

PARENT INVOLVEMENT (continued)

Non-Title I Schools

~~The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the county and schools will address the purposes and goals described in Education Code 11502.~~

~~(Education Code 11504)~~

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

52060-52077 Local control and accountability plan

54444.1-54444.2 Parent advisory councils, services to migrant children

56190-56194 Community advisory committee, special education

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

UNITED STATES CODE. TITLE 20

6311 ~~Parental notice of teacher qualifications and student achievement~~State plan

6312 Local educational agency plan

6314 Schoolwide programs

~~6316 School improvement~~

6318 Parent parent and family engagement involvement

6631 Teacher and school leader incentive program, purposes, definitions

CODE OF FEDERAL REGULATIONS. TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

**Policies and Regulations Manual
Sutter County Board of Education**

Series 6000 - Instruction

PARENT INVOLVEMENT

County Strategy for Title I Schools

To ensure that parents/guardians of students participating in Title I programs are provided with opportunities to be involved in their children's education, the Superintendent or designee shall:

1. Involve parents/guardians ~~and family members of participating students~~ in the joint development of ~~the Title I Local Educational Agency (LEA) a district that meets the requirements of plan pursuant to~~ 20 USC 6312 and ~~in the development of school support and improvement plans~~ the process of school review and improvement pursuant to 20 USC ~~6346-6311~~ (20 USC 6318)

(cf. 6171 - Title I Programs)

(cf. 0460 Local Control Accountability Plan)

The Superintendent or designee may:

- a. ~~In accordance with Education Code 52063, establish a parent advisory committee and, as applicable, an English learner parent advisory committee to review and comment on the plan. Establish a school site committee including parent/guardian representatives from each school site to review and comment on the LEA plan~~ in accordance with the review schedule established by the Sutter County Board of Education.
- b. Invite input on the ~~LEA~~ plan from the school site council

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

- c. Communicate with parents/guardians through the school newsletter, Website, or other methods regarding the ~~LEA~~ plan and the opportunity to provide input
- d. Provide copies of working drafts of the ~~LEA~~ plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand
- e. Ensure that there is an opportunity at a public board meeting for

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public comment on the plan prior to the Sutter County Board of Education's approval of the plan or revisions of the plan

- f. Ensure that school-level policies on parent/guardian and family engagement ~~involvement~~ address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans
2. Provide coordination, technical assistance, and other support necessary to assist Title I schools in planning and implementing effective parent/guardian and family engagement ~~involvement~~ activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations and individuals with expertise in effectively engaging parents/guardians and family members in education (20 USC 6318)

(cf. 1700 – Relations Between Private Industry and the Schools)

~~The Superintendent or designee may:~~

- a. ~~Assign person(s) at SCSOS to serve as a liaison to the schools regarding Title I parent involvement issues~~
- b. ~~Provide training for the principal or designee of each participating school regarding Title I requirements for parent involvement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of parent involvement activities~~
3. ~~Build the capacity of schools and parents/guardians for strong parent involvement~~
~~(20 USC 6318)~~

The Superintendent or designee shall: (20 USC 6318)

- a. Assist parents/guardians in understanding such topics as the challenging state academic content standards and academic achievement standards, ~~California Standards~~, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children

(cf. 6011 – Academic Standards)

(cf. 60162.5 – Student Assessment)

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(cf. 6162.51 – State Academic Achievement Tests)

- b. Provide ~~materials and training to help~~ parents/guardians with materials and training, such as literacy training and using technology (including education about harms of copyright piracy), as appropriate, to help them work with their children to improve their children's achievement, ~~such as literacy training and using technology, as appropriate, to foster parent involvement~~

- c. With the assistance of parents/guardians, educate teachers, ~~specialized instructional support student services~~ personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners; implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

- d. To the extent feasible and appropriate, coordinate and integrate parent/guardian involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents/guardians in fully participating in their children's education

- e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand

- f. Provide other such reasonable support for parent/guardian involvement activities as parents/guardians may request

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In addition, the Superintendent or designee may:

- a. Involve parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of such training
 - b. Provide necessary literacy training, using Title I funds if the school has exhausted all other reasonably available sources of funding for such training
 - ~~c.a.~~ Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions
 - ~~d.b.~~ Train parents/guardians to enhance the involvement of other parents/guardians
 - ~~e.e.~~ Arrange school meetings at a variety, of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students, in order to maximize parent/guardian involvement and participation.
 - f. Adopt and implement model approaches to improving parent/guardian involvement
 - g. Establish a parent advisory council to provide advice on all matters related to parent/guardian involvement in Title I programs
 - h. Develop appropriate roles for community-based organizations and businesses in parent/guardian involvement activities
 - i. Make referrals to community agencies and organizations that offer literacy training, parent/guardian education programs, and/or other services that help to improve the conditions of parents/guardians and families
- (cf. 1020 - Youth Services)*
- j. Provide a master calendar of activities and meetings

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k. Provide information about opportunities for parent/guardian and family engagement through a newsletter, web site, or other written or electronic means

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l. Engage parent-teacher organizations to actively seek out and involve parents/guardians through regular communication updates and information sessions

(cf. 1230 - School-Connected Organizations)

m. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians and family members as needed

n. Provide training and information to members of the school site council and advisory committee to help them fulfill their functions

o. Provide ongoing workshops to assist school site staff, parents/guardians, and family members in planning and implementing improvement strategies, and seek their input in developing the workshops

p. Provide training for the principal or designee of each participating school regarding Title I requirements for parent/guardian and family engagement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of related activities

q. Regularly evaluate the effectiveness of staff development activities related to parent/guardian and family engagement

r. Include expectations for parent/guardian outreach and involvement in staff job descriptions and evaluations

(cf. 4115 - Evaluation/Supervision)

(cf. 4215 - Evaluation/Supervision)

(cf. 4315 - Evaluation/Supervision)

s. Assign personnel to serve as a liaison to the schools regarding Title I parent/guardian and family engagement issues

t. Provide information to schools about the indicators and assessment tools that will be used to monitor progress

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3. . . . To the extent feasible and appropriate, coordinate and integrate Title I parent/guardian and family engagement strategies with parent/guardian and family engagement strategies of other relevant federal, state, and local programs and ensure consistency with federal, state, and local laws (20 USC 6318)

The Superintendent or designee may:

a. . . . Identify overlapping or similar program requirements

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 3280 - Sale or Lease of District-Owned Real Property)

(cf. 5030 - Student Wellness)

(cf. 5148 - Child Care and Development)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6174 - Education for English Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Career Technical Education)

b. . . . Involve representatives from other programs to assist in identifying specific population needs

c. . . . Schedule joint meetings with representatives from related programs and share data and information across programs

d. . . . Develop a cohesive, coordinated plan focused on student needs and shared goals

4. Conduct, with involvement of parents/guardians, an annual evaluation of the content and effectiveness of the parent/guardian and family engagement ~~involvement~~ policy in improving the academic quality of the schools served by Title I, including the identification of: (20 USC 6318)

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a. Barriers to participation in parent/guardian and family engagement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background

b. The needs of parents/guardians and family members, so they can better assist with their children's learning and engage with school personnel and teachers

c. Strategies to support successful school and family interactions

(cf. 0500 - Accountability)

The Superintendent or designee shall notify parents/guardians of this review and assessment through regular school communications mechanisms and shall provide a copy of the assessment to parents/guardians upon their request. (Education Code 11503)

The Superintendent or designee may:

a. Use a variety of methods, such as focus groups, surveys, and workshops, to evaluate the satisfaction of parents/guardians and staff with the quality and frequency of school communications

b. Gather and monitor data regarding the number of parents/guardians and family members participating in school activities and the types of activities in which they are engaged

c. Recommend to the Board measures to evaluate the impact of parent/guardian and family engagement efforts on student achievement

5. Use the findings of the evaluation conducted pursuant to item #4 above to design evidence-based strategies for more effective parent/guardian and family involvement and, if necessary, to revise the parent/guardian and family engagement policy (20 USC 6318)

6. Involve parents/guardians in the activities of schools served by Title I, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents/guardians or family members served, to adequately represent the needs of the population, for the purposes of developing, revising, and reviewing the parent/guardian and family engagement policy (20 USC 6318)

The Superintendent or designee may:

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- a. Include information about school activities in Sutter County Superintendent of Schools (SCSOS) communications to parents/guardians and family members
- b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians and family members
- c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children

~~The Superintendent or designee shall:~~

- ~~a. — Ensure that the evaluation include the identification of **others** to greater participation in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background (20 USC 6318)~~
- ~~b. — Use the evaluation results to design strategies for more effective parent involvement and, if necessary, to recommend changes in the parent involvement policy (20 USC 6318)~~
- ~~c. — Assess the school's progress in meeting annual objectives for the parent involvement program, notify parents/guardians of this review and assessment through regular school communications mechanisms, and provide a copy to parents/guardians upon their request (Education Code 11503)~~

The County Board Policy and administrative regulation containing parent involvement strategies shall be incorporated into the Local Control Accountability LEA-plan in accordance with 20 USC 6312 and shall be distributed to parents/guardians of students participating in Title I programs. (20 USC 6318)

School-Level Policies for Title I Schools

At each school receiving Title I funds, a written policy on parent/guardian and family engagement involvement shall be developed jointly with and agreed upon by the parents/guardians and family members of participating students. Such policy shall describe the means by which the school will: (20 USC 6318)

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation

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in Title I and to explain Title I requirements and the right of parents/guardians to be involved.

2. Offer a flexible number of meetings, such as meetings in the morning or evening, for which related transportation, child care, and/or home visits may be provided as such services relate to parent/guardian involvement.
3. Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent/guardian and family engagement ~~involvement~~ policy and, if applicable, the joint development of the plan for schoolwide programs pursuant to 20 USC 6314.

The school may use an existing process for involving parents/guardians in the joint planning and design of the school's programs provided that the process includes adequate representation of parents/guardians of participating students.

4. Provide the parents/guardians of participating students all of the following:
 - a. Timely information about Title I programs
 - b. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards ~~proficiency levels students are expected to meet~~

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5123 - Promotion/Acceleration/Retention)

- c. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education, and, as soon as practicably possible, responses to the suggestions of parents/guardians
5. If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available ~~to the district~~.

6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff and

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students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards.

This compact shall address:

- a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's ~~student challenging~~ academic achievement standards
- b. Ways in which parents/guardians will be responsible for supporting their children's learning, ~~such as monitoring attendance, homework completion, and television viewing~~; volunteering in the classroom; and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time

~~(cf. 1240 - Volunteer Assistance)~~

~~(cf. 5020 - Parent Rights and Responsibilities)~~

~~(cf. 5113 - Absences and Excuses)~~

~~(cf. 6145 - Extracurricular/Cocurricular Activities)~~

~~(cf. 6154 - Homework/Makeup Work)~~

- c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:

~~(1) Parent teacher conferences in Grades 7 and 8, at least annually, during which the compact shall be discussed as it relates to the student's achievement~~

~~(2) Frequent reports to parents/guardians on their children's progress~~

~~(3) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities~~

~~(4) Regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand~~

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7. Build the capacity of the school and parents/guardians for strong parent involvement by implementing the required activities described in item #2 in the section "District Strategies for Title I Schools" above
87. To the extent practicable, provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand.

If the school has a parent involvement policy that applies to all parents/guardians, it may amend that policy to meet the above requirements. (20 USC 6318)

Each school's parent involvement policy shall be made available to the local community and be distributed to parents/guardians of participating students in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Each school receiving Title I funds shall annually evaluate the effectiveness of its parent/guardian and family engagement policy. Such evaluation may be conducted during the process of reviewing the school's single plan for student achievement in accordance with Education Code 64001.

The school's policy shall be periodically updated to meet the changing needs of parents/guardians and the school. (20 USC 6318)

Series 6000 - Instruction

COURSES OF STUDY

The Governing Board recognizes that a well-articulated sequence of courses fosters academic progress and provides for the best possible use of instructional time. The Sutter County Superintendent of Schools course of study shall provide students with opportunities to attain the skills, knowledge, and abilities they need to be successful in school, college, and/or the workplace.

The Superintendent or designee shall establish processes for ensuring the articulation of courses across grade levels within the county office and, as necessary, shall work with representatives of appropriate area districts to ensure articulation of courses between elementary and secondary schools.

Elementary Grades

The Board shall adopt a course of study for elementary grades that sufficiently prepares students for the secondary school course of study.

Secondary Grades

The county shall offer all otherwise qualified students in secondary grades 7-12 a course of study that prepares them, upon graduation from high school, ~~prepares them~~ to meet the requirements and prerequisites for admission to California public colleges and universities and ~~or to~~ attain entry-level employment skills in business or industry. (Education Code 51228)

~~*Series 6000—Instruction*~~

~~**COURSES OF STUDY (continued)**~~

~~The Superintendent or designee shall ensure that all otherwise qualified students have a timely opportunity, within the four years before graduation, to enroll in each course necessary to fulfill the requirements and prerequisites for admission to California public colleges and universities prior to graduation from high school. (Education Code 51228)~~

In addition, the course of study for ~~high school~~ students in grades 9-12 shall include instruction in skills and knowledge for adult life and career technical training and a timely

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opportunity for all otherwise qualified students to enroll, within four years before graduation, in each course necessary to fulfill the requirements and prerequisites for admission to California public colleges and universities. . (Education Code 51224, 51228)

The Superintendent or designee shall develop a process by which courses that meet college admission criteria (referred to as “a-g” course requirements are submitted to the University of California (UC) for review and certification in order to meet university admission criteria. He/she shall maintain an accurate list of all current ~~district~~ high school courses that have been so certified, ~~and~~ shall ensure that the list is provided annually to each student in grades 9-12, ~~and shall make that~~ updated lists ~~are made~~ readily available. (Education Code 51229, 66204)

~~Series 6000—Instruction~~

~~COURSES OF STUDY (continued)~~

Legal Reference:

EDUCATION CODE

33319.3 Driver-education; CDE materials on road rage

33540 Government and civics instruction in interaction with government agencies

48980 Parental notifications

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51204 Course of study designed for student's needs

51204.5 History of California; contributions of men, women and ethnic groups

51210-51212 Areas of study for grades 1-6

51220-51229 Course of study for grades 7-12

51241 Exemption from physical education

51911-51921 Comprehensive health education plans

551930-51939 California Comprehensive Sexual Health and HIV/AIDS Prevention Act

51940 Curriculum for brain and spinal cord injury prevention

~~53278-53280 Supplemental School Counseling Program~~

66204 Certification of high school courses as meeting university admission criteria

HEALTH AND SAFETY CODE

11032 Definition of dangerous drugs

CODE OF REGULATIONS, TITLES

10020-10049 Automobile driver education and training

10060 Physical education program

UNITED STATES CODE, TITLE 20

6101-6251 School-to-Work Opportunities Act of 1994

Series 6000 - Instruction

COURSES OF STUDY

Grades 1-6

Courses of study for grades 1 through 6 shall include the following:

1. English: knowledge and appreciation of language and literature, and the skills of speaking, reading, listening, spelling, handwriting, and composition (Education Code 51210)
2. Mathematics: concepts, operational skills and problem solving (Education Code 51210)
3. Social Sciences: age appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology, and sociology, including instruction in: (Education Code 51210)
 - a. The history, resources, development and government of California and the United States

Instruction shall include the early history of California and a study of the role and contributions of men and women, black Americans, American Indians, Mexicans, Asians, Pacific Island people, and other ethnic groups to the economic political and social development of California and the United States, with particular emphasis on portraying the role of these groups in contemporary society (Education Code 51204.5)
 - b. The development of the American economic system, including the role of the entrepreneur and labor
 - c. The relations of persons to their human and natural environments
 - d. Eastern and western cultures and civilizations
 - e. Contemporary issues
 - f. The wise use of natural resources

Series 6000 - Instruction

COURSES OF STUDY (continued)

4. Science: biological and physical aspects, with emphasis on experimental inquiry and the place of humans in ecological systems (Education Code 51210)
5. Visual and performing arts: instruction in dance, music, theatre, and visual arts aimed at developing aesthetic appreciation and creative expression (Education Code 51210)
6. Health: principles and practices of individual, family, and community health (Education Code 51210)

The adopted course of study shall provide instruction at the appropriate grade levels and subject areas in (Education code 51202)

- a. Personal and public safety and accident prevention, including instruction in emergency first aid, hemorrhage control, treatment for poisoning, resuscitation techniques, and cardiopulmonary resuscitation when appropriate equipment is available
 - b. Fire prevention
 - c. The protection and conservation of resources, including the necessity for the protection of our environment
 - d. Venereal disease
 - e. The effects of alcohol, narcotics, drugs, and tobacco upon the human body
 - f. Violence as a public health issue
7. Physical education, with emphasis on physical activities conducive to health and vigor of body and mind (Education Code 51210)
 8. Career awareness exploration.

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Series 6000 - Instruction

COURSES OF STUDY (continued)

Grades 7-12

Courses of study for grades 7 through 12 shall include the following:

1. English: knowledge and appreciation of literature, language and composition, and the skills of reading, listening, and speaking (Education Code 51220)
2. Social sciences: age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology and sociology, with instruction in: (Education Code 51220)
 - a. The history, resources, development, and government of California and the United States, including:
 - (1) Early California history, and the role and contributions of both men and women, ~~black-African~~ Americans, ~~Native~~ Americans ~~Indians~~, Mexicans ~~Americans~~, Asians ~~Americans~~, Pacific Islanders ~~people~~, ~~European Americans~~, ~~lesbian, gay, bisexual, and transgender Americans, persons with disabilities~~, and other ethnic ~~and cultural~~ groups to the economic, political and social development of California and the ~~nation~~ United States, with particular emphasis on protraying the role of these groups in contemporary society (Education Code 51204.5)
 - (2) World War II, including the role of Americans and Filipino Americans who served in the United States Army during that time and the American role in that war and
 - (3) The Vietnam War, including the "Secret War" in Laos and role of Southeast Asians in that war
 - (4) The Bracero program, under which temporary contract laborers were importated pursuant to a 1942 agreements between the United States and Mexico
 - b. The American legal system the operation of the juvenile and adult criminal justice systems, and the rights and duties of citizens under the criminal and civil law and the state and federal constitutions
 - c. The development of the American economic system, including the role of the

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entrepreneur and labor

- d. The relations of persons to their human and natural environments, including the wise use of natural resources (Education Code 51221)
- e. Eastern and western cultures and civilizations

~~Series 6000—Instruction~~

~~COURSES OF STUDY (continued)~~

- f. Human rights issues, with particular attention to the study of the inhumanity of genocide, slavery, and the Holocaust
 - g. Contemporary issues
3. Foreign language(s): understanding, speaking, reading, and writing, beginning not later than grade 7 (Education Code 51220)
 4. Physical education: with emphasis on physical activities conducive to health and vigor of body and mind, as required by Education Code 51222 (Education Code 51220)
 5. Science: physical and biological aspects; emphasis on basic concepts, theories, and processes of scientific investigation and on the place of humans in ecological systems; appropriate applications of the interrelation and interdependence of the sciences (Education Code 51220)
 6. Mathematics: mathematical understandings, operational skills and problem-solving procedures; algebra (Education code 51220, 51224.5)
 7. Visual and performing arts: dance, music, theatre, and visual arts, with emphasis upon development of aesthetic appreciation and creative expression (Education Code 51220)
 8. Applied arts: consumer and homemaking education, industrial arts, general business education, or general agriculture (Education Code 51220)
 9. Career technical/vocational-technical education: in the occupations and in the numbers appropriate to the personnel needs of the state and community served and relevant to the career desires and needs of students (Education Code 51220)
 10. ~~Comprehensive sexual health and HIV/AIDS~~ prevention (Education Code 51934)

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11. Personal and public safety, accident prevention and health, including instruction in:
(Education Code 51202, 51203)
- a. Emergency first aid hemorrhage control, treatment for poisoning, resuscitation techniques, and cardiopulmonary resuscitation when appropriate equipment is available

- b. Fire prevention

~~Series 6000—Instruction~~

~~COURSES OF STUDY (continued)~~

- c. The protection and conservation of resources, including the necessity for the protection of our environment
- d. Venereal disease
- e. The effects of alcohol, narcotics, drugs, and tobacco upon the human body and upon prenatal development
- f. Prenatal care
- g. Violence as a public health issue

12. Violence awareness and prevention

13. Ethnic Studies

In addition, the course of study for grade 7 and/or 8 may include parenting skills and education including but not limited to: ~~that address at least all of the following:~~ (Education Code 51220.5)

- 1. Child growth and development
- 2. Parental responsibilities
- 3. Household budgeting
- 4. Child abuse and neglect issues
- 5. Personal hygiene

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6. Maintenance of healthy relationships
7. Teen parenting issues
8. Self-esteem

High schools shall offer automobile driver education that includes instruction in:

1. Vehicle Code provisions and other relevant state laws (Education Code 51220)
2. Proper acceptance of personal responsibility in traffic (Education Code 51220)

~~Series 6000—Instruction~~

~~COURSES OF STUDY (continued)~~

3. Appreciation of the causes, seriousness and consequences of traffic accidents (Education Code 51220)
4. Knowledge and attitudes necessary for the safe operation of motor vehicles (Education Code 51220)
5. The safe operation of motorcycles (Education Code 51220)
6. The dangers involved in consuming alcohol or drugs in connection with the operation of a motor vehicle (Education Code 51220.1)
7. The rights and duties of a motorist pertaining to pedestrians and the rights and duties of pedestrians pertaining to traffic laws and traffic safety. (Education Code 51220.4)

Certification of College Preparatory Courses

The Superintendent or designee shall identify courses in history-social science, English, mathematics, laboratory science, languages other than English, visual and performing arts, career technical education, and college preparatory electives that may qualify for designation as "a-g" college preparatory courses. He/she shall submit course information to the University of California (UC) including, but not necessarily limited to, the course title, subject area, grade level(s), unit value, a brief course description, prerequisites and co-requisites, texts and supplemental instructional materials used in the course, whether the school is seeking

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designation of the course as an honors course, and whether the course is classified as a career technical education or regional occupational program course. He/she also shall electronically submit updates to UC whenever course content changes or a course will not be offered in a particular year.

Notification to Students in Grades 9-12

At the beginning of each school year, the Superintendent or designee shall provide written notice to parents/guardians of students in grades 9-12 that, to the extent possible, shall not exceed one page in length and that includes all of the following: (Education Code 51229)

Field Code Changed

1. A brief explanation of the course requirements for admission to UC and the California State University (CSU)

2. A list of the current UC and CSU web sites that help students and their families learn about college admission requirements and that list high school courses that have been certified by UC as satisfying the requirements for admission to UC and CSU

3. A brief description of what career technical education is, as defined by the California Department of Education (CDE)

4. The Internet address for the portion of the CDE web site where students can learn more about career technical education

5. Information about how students may meet with school counselors to help them choose courses that will meet college admission requirements and/or enroll in career technical education courses

(cf. 5145.6 - Parental Notifications)

(cf. 6164.2 - Guidance/Counseling Services)

BOARD AGENDA ITEM: Position Reclassification

BOARD MEETING DATE: May 9, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Barbara Henderson

SUBMITTED BY:

Barbara Henderson

PRESENTING TO BOARD:

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

Position reclassifications resulting on over \$10,000 increase to annual salary.

Jeremy Boone – Network Support Specialist - IT Department

In accordance with Education Code 1302, the county superintendent of schools shall not increase (\$10,000) or more the salary or bonus of any employee of the county office of education unless the matter is brought to the attention of the county board of education for its discussion at a regularly scheduled public meeting of the county board of education.